

CAREER ACTION PLAN

1. My long term and short-term career goals are as follows: .....

2. I will accomplish this by ..... (Insert target date)

3. The following actions will help me achieve my goals: My ultimate goal is to find a new career where I can make a difference.

	Set SMART objectives (Specific, Measurable, Achievable, Relevant)	Date to be completed By	Outcome	Date Completed
1				
2			o	
3				
4				
5				

4. Obstacles and Support

What could obstruct your progress?	What is going to prove beneficial?

5. I will review this plan in....

If you're at a career crossroads, our career coaching service may be of interest to you. To learn more about how we can assist you, please call 01685 700946 or email [info@karenblakecoaching.com](mailto:info@karenblakecoaching.com).